



## TRANSFER ADMISSION AGREEMENT

between

### **Kaplan University and Santa Rosa Junior College**

#### **I. PURPOSE**

The purpose of this articulation agreement (the Agreement) is to establish procedures and guidelines for students to transfer to a Kaplan University (KU) degree program following completion of a certificate, diploma, or associate's degree program at Santa Rosa Junior College, of Santa Rosa, CA. With respect to courses of study that lead to an associate's degrees at both Kaplan and Santa Rosa Junior College will facilitate the transfer of associate-degree graduates to baccalaureate completion programs at KU. This advanced start baccalaureate program (also known as a "2+2 option") is designed to maximize a students' transfer credit award.

#### **II. ELEMENTS OF THE AGREEMENT**

##### **A. Admission to Kaplan University**

1. Santa Rosa Junior College students in good standing and eligible graduates will be reviewed as pre-qualified applicants for Kaplan University degree programs. Applicants will be required to complete all Kaplan University admission's requirements in force at the time of application. Kaplan University admissions requirements are detailed in its most recent catalog.
2. To be eligible for application to an advanced start bachelor's program, a student must be an associate-degree graduate or must submit a letter from the Santa Rosa Junior College's Registrar indicating that the student is in good standing, the expected date of graduation, the associate's degree expected to be earned, and the program/major. Upon graduation, the student must submit proof of having been awarded an associate's degree.
3. Upon acceptance and signing of the Kaplan University enrollment agreement, transfer students will be subject to all Kaplan University policies, codes of conduct, college procedures, and requirements. These are described in the most recent Kaplan University catalog.

##### **B. Credit Transferability**

1. Students having completed certificate and diploma programs will be eligible for a course-by-course review for transfer of credits to Kaplan University. Students having completed an associate's degree program (AA, AAS, AS, AOS or specialized associate degrees) consisting of a minimum of 90 quarter credits (or the equivalent) will be eligible for a block transfer of up to 90-quarter credits and acceptance into Kaplan's "advanced start" baccalaureate option.
2. Kaplan University will complete a course-by-course review of all transfer credits submitted on official transcripts from Santa Rosa Junior College. A Prior Learning Assessment Curriculum Evaluation (PLACE) may be developed to aid in the transfer credit evaluation process. Kaplan University reserves the right to make a final determination on all matters related to transferability and course equivalencies.
3. Santa Rosa Junior College students who are unable to fulfill Kaplan University prerequisites at Santa Rosa Junior College must complete them at Kaplan University. Prerequisites are listed in its current catalog and vary based on the bachelor's degree program and emphasis chosen.

4. Santa Rosa Junior College students must fulfill Kaplan University requirements, which entail completion of no less than 25-percent of their program requirements at Kaplan, including a minimum of 50-percent of the major requirements, including the capstone course, at Kaplan. Credit earned through any combination of Transfer Credit, Challenge Credit or Experiential Credit will not exceed 75-percent of total credits required for graduation.

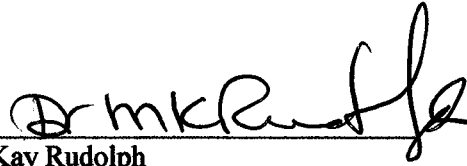
**C. Coordination**

1. Kaplan University and Santa Rosa Junior College agree to:
  - a. Coordinate their efforts to facilitate a collegial and mutually beneficial relationship;
  - b. Provide accurate and timely information about the relationship to prospective students, who are either current Santa Rosa Junior College students, alumni, or Santa Rosa Junior College employees, and;
  - c. Designate academic alliance coordinators as primary contact persons for the respective institutions to facilitate coordination of this agreement.
2. Kaplan University agrees to:
  - a. Provide Santa Rosa Junior College relevant transfer information and current Kaplan University brochures and/or catalogs;
  - b. Participate in Santa Rosa Junior College education fairs when offered by College and if available;
  - c. Encourage Santa Rosa Junior College students who are attending classes at Santa Rosa Junior College to enroll at Kaplan University after completing their current program;
  - d. Provide Santa Rosa Junior College with a toll-free telephone number (866-583-4417) so that Santa Rosa Junior College alumni and employees can discuss their educational goals with a Kaplan advisor, and;
  - e. Provide a welcome page for Santa Rosa Junior College's alumni and employees at the <[www.cc.kaplan.edu](http://www.cc.kaplan.edu)> website.
3. Santa Rosa Junior College agrees to:
  - a. Assist Kaplan University by communicating the benefits of this relationship to Santa Rosa Junior College students, alumni, and employees via printed material provided by Kaplan, Web postings, and dissemination to all Santa Rosa Junior College counselors.
  - b. Facilitate contact between Kaplan advisors and Santa Rosa Junior College students through education fairs and other visits to Santa Rosa Junior College.
4. Both Kaplan University and Santa Rosa Junior College agree to allow current students to concurrently take courses at both institutions, as well as have access to advising and other services at both institutions. However, federal regulations require that students receive financial aid from only a single college from which courses are taken in a given quarter or semester. Advisors should recommend that financial aid recipients take all their courses in a given quarter or semester at either the associates college or Kaplan. Should a student attend both institutions in a single semester, financial aid may be granted from only one institution in compliance with federal law.

### **III. Terms**

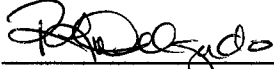
- A.** Because of this agreement to articulate, Kaplan University will extend professional courtesy discounts to Santa Rosa Junior College alumni and employees concomitant with the date of the fully executed document.
  - 1.** Santa Rosa Junior College alumni and employees will receive a ten percent discount on their Kaplan tuition. Santa Rosa Junior College alumni and employees must inform KU admissions directors about their affiliation to receive their discount;
  - 2.** Kaplan University will extend to Santa Rosa Junior College alumni and employees all of its online certificates, undergraduate, and graduate programs, as and when offered;
- B.** This Agreement is effective for the Kaplan University academic term beginning with the date of the fully executed document, and shall continue until terminated. Both parties must approve amendments to the Agreement in writing.
- C.** Either party may terminate the Agreement upon 90 days written notice to the other party. Notwithstanding the foregoing, either party may terminate the Agreement immediately in the event that participation under the Agreement may give rise to a violation of any requirement of federal or state law or regulation or the requirements of any accrediting agency having jurisdiction.
- D.** The Agreement may be executed by either electronic or facsimile transmission in one or more counterparts, each of which shall be deemed an original.

DATE: 28 July 2008 \_\_\_\_\_



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Mary Kay Rudolph  
Vice President, Academic Affairs/Assistant Superintendent  
Santa Rosa Junior College



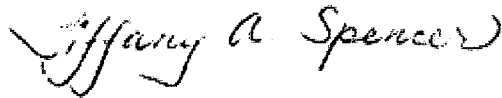
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Roberta Delgado  
Transfer Center Director  
Santa Rosa Junior College



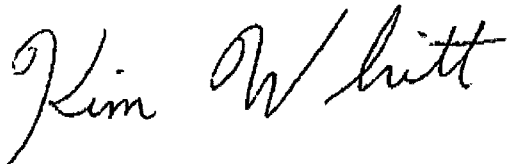
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David L. Clinefelter, PhD  
Vice President for Academic affairs & Provost  
Kaplan University



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Tiffany Alexandria Spencer  
Director, Academic Partnerships  
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